



Mendocino County

Legislation Text

File #: 21-1088, Version: 1

To: Board of Supervisors

From: Sheriff-Coroner

Meeting Date: September 28, 2021

Department Contact: Matthew Kendall

Phone: 463-4085

Department Contact: My Lan Do Nguyen

Phone: 463-4408

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of First Amendment to Board of Supervisors Agreement No. 19-013 with Keefe Commissary Network, LLC in the Amount of \$350,000 for a New Agreement Total of \$1,400,000 to Provide Inmate Commissary Services Effective January 1, 2022 through December 31, 2022

Recommended Action/Motion:

Approve First Amendment to Board of Supervisors Agreement No. 19-013 with Keefe Commissary Network, LLC in the amount of \$350,000 for a new agreement total of \$1,400,000 to provide inmate commissary services effective January 1, 2022 through December 31, 2022; authorize the Sheriff to sign any future amendments that do not affect the maximum Agreement total; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

February 6, 2019, Approval of Agreement with Keefe Commissary Network, LLC, Item No. 4(n).

Summary of Request:

On February 6, 2019, the Board of Supervisors approved BOS Agreement No. 19-013 with Keefe Commissary Network, LLC to provide inmate commissary services in the Mendocino County Jail. The Agreement has the option for two one-year extensions. Commissary services are provided to the inmates, and a banking component collects funds from the inmates. Inmates who have funds on their books can purchase goods and supplies through Keefe Commissary Network L.L.C. The Agreement results from a Request for Proposal (RFP) process under RFP#SO-2018-001 that was released on February 20, 2018. Keefe Commissary Network L.L.C. was the only responder to the RFP.

This First Amendment extends the termination date set out in the original BOS Agreement No. 19-013 from December 31, 2021, to December 31, 2022. The annual compensation payable to Keefe Commissary Network, LLC from the Sheriff Commissary Fund is \$350,000 for the one-year term of this Amendment.

Alternative Action/Motion:

Return to staff for alternative handling.

How Does This Item Support the General Plan? N/A

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: Sheriff Commissary (2110-760200) **budgeted in current f/y:** Yes

current f/y cost: \$350,000

if no, please describe:

annual recurring cost: \$350,000

revenue agreement: Yes

budget clarification: The Sheriff Commissary funds are pass through funds that are held in a trust account created by the Auditor. The monies from commissions on commissary items come into a trust account that is used for inmate welfare service expenses, such as Adult GED, SUDT, Jobs Programs, Life Skills, Parenting Class, re-entry assistance, religious programming and Native American programming. The inmate welfare fund trust account number is 24760440.

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Cherie Johnson, Deputy CEO

CEO Review: Yes

CEO Comments:

FOR COB USE ONLY

Executed By: Atlas Pearson, Deputy Clerk I

Date: September 29, 2021

Final Status: **Approved**

Executed Item Type: **Agreement** Number: 19-013-A1

Note to Department Number of Original Agreements

Returned to Dept: 0 Original Agreement Delivered to Auditor?

No

