



Mendocino County

Legislation Text

File #: 21-1041, Version: 1

To: Board of Supervisors

From: Planning and Building Services

Meeting Date: September 28, 2021

Department Contact: Adrienne Thompson

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Department Contact: Nash Gonzalez

Phone: 707-234-6650

Item Type: Consent Agenda

Time Allocated for Item: n/a

Agenda Title:

Approval of Agreement with Community Development Services (CDS) to Provide Support to the Community Development Block Grant (CDBG) Program, Loan Servicing for the County's Program Income Revolving Loan Fund, and Technical Assistance for Future Grant Applications that the County may be Awarded for an Amount not to Exceed \$375,000, Effective Upon Execution through June 30, 2024

Recommended Action/Motion:

Approval of Agreement with Community Development Services (CDS) to provide support to the Community Development Block Grant (CDBG) Program, Loan Servicing for the County's Program Income Revolving Loan Fund, and Technical Assistance for future Grant Applications that the County may be awarded for an amount not to exceed \$375,000, effective upon execution through June 30, 2024; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

September 11, 2018, Item No. 4(t), BOS No. 18-132

Summary of Request:

In June 2021, PBS completed a Request for Proposal (RFP) for services related to grant administration for CDBG as well as loan servicing for the Program income gained from previous grants, and technical assistance related to the future application process. Upon review of the response, CDS was selected as the most responsive and complete submittal. The principle with CDS, Jeff Lucas, has a reliable history of working with the County as well as vast experience of administering CDBG and Economic Development Administration (EDA) grants. Mr. Lucas has also worked with Disaster Recovery (DR) funding for projects in Lake County and can provide expert assistance to Mendocino County for Future DR funding that may become available. CDS is extremely knowledgeable and has received CDBG funding for the City of Williams in excess of \$3 million, the City of Willows for \$2 million and have managed over \$7 million in USDA funds related to business loans and has extensive experience in loan servicing and underwriting.

Alternative Action/Motion:

Do not approve Agreement and provide direction to staff.

How Does This Item Support the General Plan? The CDBG Program funds provide assistance to economic development, housing and infrastructure throughout the County, which directly relate and support Chapter 2,

Planning Principles- Principal 2-1a: to conserve natural resources, farmland, forest land and open space, Principal 2-2a: Emphasize long term and sustainable economic and community needs over short term gains, etc. Also Chapter 3, the Development Element of the General Plan. For instance, grant funds are used to support Goals, DE-1, to “maintain the rural character of the County...”, DE-2, to “... create communities pleasant to live in, which encourage walking, and which allows the provision of cost-effective services...”, DE-3, “Industrial sites and uses located and designed to minimize conflicts...”, etc. and Policies, such as Policy DE-1, “... Future growth should be encouraged on infill parcels and areas contiguous to existing development”.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: n/a

Fiscal Details:

source of funding: 1810 (PM)

current f/y cost: \$125,000

annual recurring cost: \$125,000

budget clarification: A portion of the agreement may be reimbursable from the Program Income or General Administration of the Grant. Staff is reviewing the potential for reimbursement from those sources at this time the reliance on County General Fund can be reduced.

budgeted in current f/y: Yes

if no, please describe:

revenue agreement: No

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Judy Morris, Deputy CEO

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Deputy Clerk I

Date: September 29, 2021

Final Status: **Approved**

Executed Item Type: **Agreement** Number: 21-174

Note to Department Number of Original Agreements Returned to Dept: 0 Original Agreement Delivered to Auditor? Yes

