



# Mendocino County

## Legislation Text

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File #: 21-1043, Version: 1

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**To:** Board of Supervisors

**From:** Executive Office

**Meeting Date:** September 27, 2021

**Department Contact:** Carmel J. Angelo/Nadia Tipton **Phone:** 463-4441

**Department Contact:** Lindsey Daugherty/Atlas Pearson **Phone:** 463-4441

**Item Type:** Regular Agenda

**Time Allocated for Item:** 1 hour

**Agenda Title:**

Discussion and Possible Action Including Direction to Staff Regarding 1) Define Directives; 2) Prioritize Directives; and 3) Review of Existing Directives Issued by the Board of Supervisors

(Sponsor: Executive Office)

**Recommended Action/Motion:**

Direct staff regarding 1) definition of directives; 2) prioritizing directives; and 3) review existing directives issued by the Board of Supervisors.

**Previous Board/Board Committee Actions:**

On February 26, 2019, the Board of Supervisors referred the review of these directives to the General Government Committee. On September 23, 2019, the General Government Committee reviewed the directives.

**Summary of Request:**

During Board of Supervisors meetings, the Clerk of the Board records in the Minutes the various consensus decisions and/or legislative actions that result in direction to County staff and/or other agencies to follow up, research, or follow through on certain topics or issues. These directives are considered "minute orders" of the Board. The Executive Office maintains a tracking mechanism of all said directives with a status as to completion and/or necessary steps to follow through. Of the 86 directives assigned this calendar year to date, staff have completed 48. There are 76 open/in process directives spanning multiple calendar years.

**Alternative Action/Motion:**

None

**How Does This Item Support the General Plan?** N/A

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** N/A

**current f/y cost:** N/A

**annual recurring cost:** N/A

**budget clarification:** N/A

**budgeted in current f/y:** N/A

**if no, please describe:**

**revenue agreement:** N/A

**Agreement/Resolution/Ordinance Approved by County Counsel:** N/A

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**CEO Liaison:** Executive Office

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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**Executed By:** Atlas Pearson, Deputy Clerk I

**Date:** September 27, 2021

**Final Status:** **Approved with Modification**

