



# Mendocino County

## Legislation Text

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File #: 21-1165, Version: 1

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**To:** Board of Supervisors

**From:** Executive Office

**Meeting Date:** October 19, 2021

**Department Contact:** Lindsey Daugherty

**Phone:** 4441

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Retroactive Agreement with Granicus LLC, in the Amount of \$29,250 for a New Total of \$58,500 for Live Closed Caption Services During Board of Supervisors Meetings, Effective July 31, 2021 through a New End Date of August 5, 2022 (Original End Date July 30, 2021)

**Recommended Action/Motion:**

Approve retroactive Agreement with Granicus LLC, in the amount of \$29,250 for a new total of \$58,500 for live closed caption services during Board of Supervisors Meetings, effective July 31, 2021 through a new end date of August 5, 2022 (original end date July 30, 2021); and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

None.

**Summary of Request:**

Mendocino County first began contracting with Granicus LLC for live closed captioning services in July 2020, when virtual meeting accessibility related to the COVID-19 pandemic highlighted an already existing need for these critical services. Granicus hosts a vast number of programs utilized by Mendocino County related to live meeting services, agenda publication, and government transparency, making them the most logical, functional, and cost effective option for captioning services. Live captions are an essential service for compliance with Americans with Disabilities Act (ADA) requirements to provide increased accessibility to Board of Supervisors Meetings for the hearing impaired. The original, department level Agreement stipulated an option to renew for an additional year, which began on July 31, 2021. Staffing changes led to a late discovery of this amount coming due, necessitating retroactive approval.

**Alternative Action/Motion:**

Do not approve Agreement and return to staff with direction.

**Does This Item Support the General Plan?** Yes

**Supervisorial District:** All

**vote requirement:** Majority

Supplemental Information Available Online At: N/A

**Fiscal Details:**

**source of funding:** BU 1015 - BOS

**current f/y cost:** \$29,250

**annual recurring cost:** N/A

**budget clarification:** Line Item 862239 - Special Department Expense

**budgeted in current f/y:** Yes

**if no, please describe:**

**revenue agreement:** N/A

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Darcie Antle, Assistant CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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Executed By: Atlas Pearson, Deputy Clerk I

Date: October 19, 2021

Final Status:**Approved**

Executed Item Type: **Agreement** Number: 21-180

**Note to Department** Number of Original Agreements

Returned to Dept: 0 Original Agreement Delivered to Auditor?

No

