



Mendocino County

Legislation Text

File #: 21-0509, Version: 1

To: Board of Supervisors

From: Cultural Services Agency

Meeting Date: October 19, 2021

Department Contact: Deborah Fader Samson

Phone: 671-6014

Department Contact: Barb Chapman

Phone: 367-8216

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Memorandum of Understanding With Harwood Memorial Park, Inc. in the Amount of \$16,000 Annually, Effective Upon Date of Execution of Agreement, for the Use of 44960 N. Hwy 101, Unit 4 in Laytonville for a New Library Site

Recommended Action/Motion:

Approve Memorandum of Understanding with Harwood Memorial Park, Inc. in the amount of \$16,000 annually, effective upon date of execution of agreement, for use of 44960 N. Hwy 101, Unit 4 in Laytonville for a new library site; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

An MOU between the Friends of Round Valley Library and Mendocino County was approved by the Board of Supervisors on November 6, 2018: item 4k.

Summary of Request:

The Laytonville community has worked several years to help create a Mendocino County Library location in Laytonville. They have found a location in a small mall in downtown Laytonville to run a store-front Library and have spent several months working on the space. The new location has a main area for circulation items grouped according to collections, a space for a story-time, space for two public internet computers, a small staff circulation area, and a break room. The space has been evaluated by the County Safety Officer and inspectors.

Harwood Memorial Park, Inc. (HMP) has partnered with the Friends of the Long Valley Public Library to create this Memorandum of Understanding (MOU) with Mendocino County Library. The MOU specifies that the rental amount of \$16,000 per year may be increased annually by the California West Region CPI with an annual cap of 3%. The County will supply part-time library staff, library materials, furnishings, and services, and Mendocino County Library will be the owners of the collection and equipment located in the building. It also specifies that HMP will be responsible for capital repairs, building maintenance, utilities, and custodial services. The County and non-profit groups are permitted to use the Library for events and presentations for the interest of or benefit to the general public at no charge.

Alternative Action/Motion:

Do not approve the MOU and provide alternate direction to staff.

How Does This Item Support the General Plan? Provides educational resources and broadband access to residents in the Laytonville/Leggett area.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: [Friends of the Long Valley Public Library Facebook Page](https://www.facebook.com/Friends-of-the-Long-Valley-Public-Library-1542384856020178/)
<<https://www.facebook.com/Friends-of-the-Long-Valley-Public-Library-1542384856020178/>>

Fiscal Details:

source of funding: LB/6110

current f/y cost: \$16,000

annual recurring cost: \$16,000 and CPI adjustment

budget clarification: CPI maximum cap of 3%

budgeted in current f/y: Yes

if no, please describe:

revenue agreement: No

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Cherie Johnson, Deputy CEO

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Deputy Clerk I

Date: October 20, 2021

Final Status:**Approved**

Executed Item Type: **Agreement** Number: 21-182

Note to Department Number of Original Agreements

Returned to Dept: 0 Original Agreement Delivered to Auditor?

No

