



# Mendocino County

## Legislation Text

---

**File #:** 21-1226, **Version:** 1

---

**To:** Board of Supervisors

**From:** Water Agency

**Meeting Date:** November 9, 2021

**Department Contact:** Howard N. Dashiell

**Phone:** 463-4363

**Item Type:** Regular Agenda

**Time Allocated for Item:** 30 Minutes

**Agenda Title:**

Adoption of Resolution Approving Department of Transportation Agreement Number 210054, Professional Services Agreement with GEI Consultants, Inc., in the Amount of \$306,808, for the Term Starting Upon Execution of the Agreement through December 31, 2022, for the Re-Establishment of a Stand-Alone Mendocino County Water Agency (Countywide)  
(Sponsor: Water Agency)

**Recommended Action/Motion:**

Adopt resolution approving Department of Transportation Agreement Number 210054, Professional Services Agreement with GEI Consultants, Inc., in the amount of \$306,808, for the term starting upon execution of the agreement through December 31, 2022, for the re-establishment of a stand-alone Mendocino County Water Agency (Countywide); and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

By Resolution Number (No.) 21-051 (April 20, 2021), the Board declared a local emergency and imminent threat of disaster due to drought conditions. By Resolution No. 21-079 (June 8, 2021), the Board renewed its declaration and extended the existence of the local emergency. On June 8, 2021, the Board directed the Executive Office to proceed with re-establishing the Mendocino County Water Agency as a stand-alone agency, use a loan from Disaster Recovery Funds to complete a work plan for the Agency, determine staffing resources necessary to address the Water Agency's critical responsibilities, including health and safety issues related to the drought and other key tasks, pursue interim staffing capacity as necessary for interim enhanced operations, and prioritize completion of a competitive process to identify contract assistance for this effort.

**Summary of Request:**

At the direction of the Board, Department of Transportation (DOT) issued a Request for Proposals (RFP) for a consultant to assist the County in developing a work plan and updated action plan to address current and projected County water concerns, including re-establishment of a stand-alone Mendocino County Water Agency. After a review of the proposals received, GEI Consultants, Inc., of Rancho Cordova, California, was determined to be the best qualified firm to perform the desired services. DOT Agreement No. 210054 provides for the following tasks: conducting a stakeholder and needs assessment, shaping a mission, vision and objectives, defining agency requirements and identifying resources, determining and pursuing funding mechanisms, and developing a work plan and updated action plan for a re-established stand-alone Mendocino County Water Agency. GEI Consultants, Inc., has agreed to perform the desired services at a negotiated not-to-exceed amount of \$306,808. With grant opportunities soon becoming available for drought response and

water resiliency, the creation of an enhanced stand-alone Water Agency with the capacity and expertise to manage these grants and projects is essential at this time. DOT staff recommends and respectfully requests the Board adopt the resolution approving DOT Agreement Number 210054, Professional Services Agreement with GEI Consultants, Inc., in the Amount of \$306,808, for the term starting upon execution of the Agreement through December 31, 2022, for the re-establishment of a stand-alone Mendocino County Water Agency.

**Alternative Action/Motion:**

Do not approve Agreement and provide further direction to staff.

**How Does This Item Support the General Plan?** This item supports water quality and water supply development and sustainability.

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** Budget Unit 2910 (Disaster Recovery)

**current f/y cost:** \$306,808

**annual recurring cost:** N/A

**budget clarification:** This Agreement provides for a work plan to re-establish the Mendocino County Water Agency and will determine the funding needed and potential funding mechanisms to support the Agency in future Fiscal Years. The Board allocated \$1,500,000 in PG&E Settlement Funds for drought relief efforts, to be paid back using General Fund carryover or other funds. To date, less than \$250,000 of those drought relief funds have been expended or allocated and it is highly unlikely the total amount will be necessary. The Executive Office fiscal team has determined, with confidence, this Agreement can be funded using a portion of the remaining funds allocated for drought relief efforts without additional funding allocations required.

**budgeted in current f/y:** No

**if no, please describe:**

**revenue agreement:** N/A

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

---

**CEO Liaison:** Judy Morris, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

---

Executed By: Atlas Pearson, Deputy Clerk II

Date: November 15, 2021

---

Final Status: Adopted

Executed Item Type: Resolution Number: 21-167  
Executed Item Type: Agreement Number: 21-195

**Note to Department** Number of Original Agreements Returned to Dept: 0 Original Agreement Delivered to Auditor? No

