



Mendocino County

Legislation Text

File #: 21-1206, **Version:** 1

To: Board of Supervisors

From: Transportation

Meeting Date: November 16, 2021

Department Contact: Howard N. Dashiell

Phone: 463-4363

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Adoption of Resolution Approving Department of Transportation Agreement Number 210037, 2021 Quadrennial Surveying Support Agreement with SHN Consulting Engineers and Geologists, Inc., in the Amount of \$250,000, for the Term Starting Upon Execution of the Agreement through December 31, 2025, and Authorizing the Director of Transportation to Sign Any and All Amendments to the Agreement Not to Exceed \$25,000, for Professional Survey Services on Various County Projects (County-Wide)

Recommended Action/Motion:

Adopt the resolution approving Department of Transportation Agreement Number 210037, 2021 Quadrennial Surveying Support Agreement with SHN Consulting Engineers and Geologists, Inc., in the amount of \$250,000, for the term starting upon execution of the agreement through December 31, 2025, and authorizing the Director of Transportation to sign any and all amendments to the agreement not to exceed \$25,000 for professional survey services on various County projects(County-Wide); and authorize the Chair to sign same.

Previous Board/Board Committee Actions:

By Resolution Number (No.) 16-117 (September 13, 2016), Board approved Board of Supervisors Agreement No. 16-081/Department of Transportation (DOT) Agreement No. 160045 for Surveying Support Services with SHN. This agreement has since expired.

Summary of Request:

During the four-year period of DOT Agreement No. 210037, projects with surveying needs are expected to arise. Mendocino County DOT has insufficient engineering staff to perform the work in a timely manner and therefore requires additional professional, expert, and technical services. As required by federal funding sources, DOT conducted a Qualifications-Based Selection for professional services (Brooks Act). This process also meets state requirements under Sections 4525 through 4529.5 of the Government Code (popularly known as the Mini-Brooks Act). DOT staff reviewed and ranked two proposals and selected SHN as the most qualified. DOT Agreement No. 210037 with SHN will provide on-call surveying support services until December 31, 2025, for a "not to exceed" price of \$250,000. Under DOT Agreement No. 210037, DOT will authorize work on a case-by-case basis by work order for the surveying support services needed for the project. DOT also believes it is prudent for the Board of Supervisors to authorize the Director of Transportation to execute amendments to DOT Agreement No. 210037 not to exceed \$25,000 for timely completion of unanticipated work as may be required.

Alternative Action/Motion:

An alternative would be to postpone or cancel approval of this agreement.

How Does This Item Support the General Plan? This Item supports the roadway element of transportation systems in the General Plan by keeping vital infrastructure to the roadway functioning in order to support motorized vehicle travel.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: Road Fund/Up to 100% Federal Funding **budgeted in current f/y:** N/A

current f/y cost: \$60,000 (estimated) **if no, please describe:**

annual recurring cost: \$50,000 per year for four years **revenue agreement:** N/A

budget clarification:

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Judy Morris, Deputy CEO

CEO Review: Yes

CEO Comments:

FOR COB USE ONLY

Executed By: Atlas Pearson, Deputy Clerk II

Date: November 16, 2021 **Note to Department** Number of
Original Agreements Returned to Dept: 1 Original Agreement
Delivered to Auditor? Yes

Final Status: Adopted

Executed Item Type: Resolution Number: 21-
177 Executed Item Type: Agreement Number:
21-208

