



Mendocino County

Legislation Text

File #: 16-765, **Version:** 1

To: Board of Supervisors

From: Planning and Building Services

Meeting Date: July 19, 2016

Department Contact: Jon Moore

Phone: 234-6677

Department Contact: Steve Dunncliff

Phone: 234-6650

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Agreement with Deborah Yacobellis in the Amount of \$90,000 to Provide Trakit Permit System Maintenance and Updates for the Term of July 1, 2016 to June 30, 2018

Recommended Action/Motion:

Approve Agreement with Deborah Yacobellis in the amount of \$90,000 to provide Trakit permit system maintenance and updating services for the term July 1, 2016 to June 30, 2018; authorize the Planning and Building Services Director to sign any future amendments to the Agreement that do not affect the maximum amount; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

None.

Summary of Request:

In April 2016 Planning and Building Services (PBS) conducted a Request for Proposal (RFP) process to identify a consultant to provide maintenance and updates for Planning and Building Services Trakit Permit database. Only one proposal was received from a vendor who has been providing the services to PBS for approximately the last 2-years. Previously, PBS contracted with the TRAKIT system software designer who was not responsive to user's needs. Since then the company has been purchased twice by larger companies. The business model of the current software company does not include user support. Ms. Yacobellis has proven over the last several years to be very knowledgeable and very responsive to the needs of the County. The attached agreement with Deborah Yacobellis is for a 2-year base period and the requested services include software updates, database maintenance and system upgrades.

Alternative Action/Motion:

Return to staff with alternative direction.

Supplemental Information Available Online at: N/A

Fiscal Impact:

File #: 16-765, **Version:** 1

Source of Funding: BU 2851
Current F/Y Cost: \$45,000

Budgeted in Current F/Y: Yes
Annual Recurring Cost: \$45,000

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Christopher Shaver, Deputy CEO

CEO Review: Choose an item.

Comments: