



Mendocino County

Legislation Text

File #: 16-1013, Version: 1

To: Board of Supervisors

From: Human Resources

Meeting Date: March 7, 2017

Department Contact: Heidi Dunham

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Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Adoption of Resolution Adopting Changes to the Position Allocation Table as Follows: Health and Human Services Agency (HHSA) - Move One (1) Full Time Equivalent (FTE) Compliance Manager from Budget Unit (BU) 5020 to BU 4050; BU 5010 -Delete One (1) FTE Department Analyst and Add One (1) FTE Senior Program Specialist

Recommended Action/Motion:

Adopt Resolution adopting changes to the Position Allocation Table as follows ,move one (1) FTE Compliance Manager from BU 5020 to Budget Unit 4050; BU 5010-delete one (1) FTE Department Analyst and add one (1) FTE Senior Program Specialist; and authorize the Chair to sign same.

Previous Board/Board Committee Actions:

On June 21, 2016, the Board of Supervisors adopted the Master Position Allocation Table for FY 2016 - 2017 Budget, Resolution No. 16-071.

Summary of Request:

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

HHSA is seeking to move Compliance Manager, Position No. 3392, from BU 5020 to BU 4050 to accurately reflect the funding source for the position. HHSA has indicated no budget adjustment is necessary for this proposed move.

HHSA is further seeking to delete Department Analyst, Position No. 0814, and to add a Senior Program Specialist. The Senior Program Specialist will allow for the increased needs to address Fair Hearings and Program Integrity in the CalWORKs, CalFresh, and Medi-Cal programs. The position cost will be absorbed within the existing departmental budget allocation with no additional cost to County General Fund.

Alternative Action/Motion:

Direct staff to study alternatives.

Supplemental Information Available Online at: N/A

Fiscal Impact:

Source of Funding: 4050/5010

Current F/Y Cost: No Change

Budgeted in Current F/Y: Yes

Annual Recurring Cost: No Change

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

Comments: