



# Mendocino County

## Legislation Text

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**File #:** 16-1130, **Version:** 2

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**To:** Board of Supervisors

**From:** Executive Office

**Meeting Date:** November 14, 2016

**Department Contact:** Janelle Rau

**Phone:** 463-4441

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Authorization of Blanket Declaration of Surplus Property and Authorization for Purchasing Agent to Dispose of Said Surplus Property Throughout Fiscal Year (FY) 2016-17

**Recommended Action/Motion:**

Authorize blanket declaration of surplus property and authorization for Purchasing Agent to dispose of said surplus property throughout fiscal year (FY) 2016-17.

**Previous Board/Board Committee Actions:**

This is an annual action item presented to the Board of Supervisors for consideration.

**Summary of Request:**

The Purchasing Agent has the authority, 'by direct sale or otherwise', to dispose of surplus County equipment and materials pursuant to Mendocino County Code Section 2.32.030(e) (i.e. vehicles, office equipment, furniture, etc.). Historically, this activity has been accomplished by way of public auction. Prior to items being auctioned for sale, they are placed in a surplus inventory administered by the Executive Office/Central Services Division for use by County departments. The Executive Office/Central Services Division utilizes an online public auction program for the sale of surplus County property once it has been determined of no use to the County. It is requested that the Board of Supervisors provide the Purchasing Agent with a blanket declaration of surplus property, and authorize the sale of said surplus personal property for FY 2016-17, with the proceeds of said sale being deposited into the Vehicle Replacement Fund (vehicles) and/or the General Fund (all other property). Auction proceeds vary, but the annual average for the previous three years was approximately \$30,000-\$35,000.

**Alternative Action/Motion:**

Do not authorize the disposal of surplus property and provide staff with further direction.

**Supplemental Information Available Online at:**

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**Fiscal Impact:**

**Source of Funding:** N/A

**Budgeted in Current F/Y:** N/A

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**Current F/Y Cost:** N/A

**Annual Recurring Cost:** N/A

**Supervisory District:** All

**Vote Requirement:** Majority

**Agreement/Resolution/Ordinance Approved by County Counsel:** N/A

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**CEO Liaison:** Alan D. Flora, Assistant CEO

**CEO Review:** Yes

**Comments:**