



Mendocino County

Legislation Text

File #: 17-0169, **Version:** 1

To: Board of Supervisors

From: Executive Office

Meeting Date: March 20, 2017

Department Contact: Alan D. Flora

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Item Type: Noticed Public Hearing

Time Allocated for Item: 1 hour

Agenda Title:

Noticed Public Hearing - Discussion and Possible Adoption of Resolution Amending the Master Fee Schedule for Planning and Building Services and Health and Human Services Agency Effective July 1, 2017 (Sponsor: Executive Office)

Recommended Action/Motion:

Adopt Resolution amending the Master Fee Schedule for Planning and Building Services and Health and Human Services Agency effective July 1, 2017; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

Two separate fee hearings were conducted in 2012 to address cost recovery measures; and annual fee hearing meetings were held on April 3, 2013, April 8, 2014, November 4, 2014, December 20, 2016 and January 10, 2017. The last amendment to the Fee Schedule took effect February 19, 2017.

Summary of Request:

Pursuant to County Policy No. 47, consideration and possible approval of new/revised fee schedules are being requested by the Department of Planning and Building Services and the Health and Human Services Agency. Representatives from the two departments/agencies will be in attendance to present the requested fee modifications and respond to Board inquiry.

At the Board's fee hearing in December, the Board consolidated many of the County's planning fees into a more streamlined format with fewer categories. At that time staff notified the Board that the first step was to consolidate the fees and then a proposal would be brought forward in the spring to adjust the consolidated fees based on actual cost recovery. The Planning and Building Services Department proposes to add/change fees for planning related services. The current fee schedule results in the County subsidizing the Department's planning activities by \$363,447 annually. The recommended adjustments to the planning fees would result in full cost recovery and eliminate the \$363,447 per year General Fund subsidy. This proposal is a continuation of the overall reduction in the number of fees as approved by the Board in December 2016. There are some fees that are proposed to be deleted or combined and some that are replaced or new. The resulting fee schedule would have 68 total fees.

The Board has directed the Department of Planning and Building Services to work toward full cost recovery of

certain services. This proposal is based upon the Planning Division's current directive and the public discussion during the December 2016 planning fee amendment hearing to identify and recover full cost.

The Health and Human Services Agency is proposing to add/change fees in the Adult & Aging Services and the Public Health Administration Divisions. There are two fees affected. Adult & Aging Services proposes to add an existing fee for Fingerprinting for IHSS Provider Background Approvals to the Master Fee Schedule without changing the amount. The Public Health Administration proposes to increase the fee for Tobacco Retail Licensing from \$290.00 to \$350.00.

Attachment #1 is a Resolution for adoption amending the Master Fee Schedule effective July 1, 2017.

Attachment #2 is a summary spreadsheet showing the revenue from existing PBS fees and the resulting revenue from proposed fee changes.

Attachment #3 is the set of exhibits as approved by the Auditor's Office and Executive Office for proposed changes to planning related fees for the Department of Planning and Building Services.

Attachment #4 is the proposed Planning Fee Schedule with revisions.

Attachment #5 is the set of exhibits as approved by the Auditor's Office and Executive Office for proposed changes to the Health and Human Services Agency's fees.

Attachment #6 is the existing County Master Fee Schedule (Exhibit X)

Attachment # 7 is the Affidavit of Publication of the Noticed Public Hearing

Alternative Action/Motion:

Provide alternate direction to staff.

Supplemental Information Available Online at: N/A

Fiscal Impact:

Source of Funding: Dept. fees/Cost Recovery
Current F/Y Cost: N/A

Budgeted in Current F/Y: No
Annual Recurring Cost:

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Kenneth Spain, Administrative Analyst
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CEO Review: Yes

Comments: