



Mendocino County

Legislation Text

File #: 17-0702, **Version:** 1

To: Board of Supervisors

From: Human Resources

Meeting Date: August 1, 2017

Department Contact: Denise Bartolomei

Phone: 234-6600

Department Contact: Jason Mathis

Phone: 234-6600

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Adoption of Resolution Adopting Changes to the Position Allocation Table as Follows: Health and Human Services Agency (HHSA), Budget Unit (BU) 4012 - Delete Two (2) Full - Time Equivalent (FTE) Substance Abuse Counselor II; BU 4080 - Delete One (1) FTE Supervising Public Health Nurse; BU 2860 - Add One (1) FTE Senior Program Specialist, One (1) FTE Animal Control Shelter Supervisor, and One (1) FTE Animal Facility Attendant.

Recommended Action/Motion:

Adopt the Resolution adopting changes to the Position Allocation Table as follows: BU 4012 - delete two (2) FTE Substance Abuse Counselor II; BU 4080 - delete one (1) FTE Supervising Public Health Nurse; BU 2860 - add (1) FTE Senior Program Specialist, one (1) FTE Animal Control Shelter Supervisor, and one (1) Animal Facility Attendant; and authorize the Chair to sign same.

Previous Board/Board Committee Actions:

On June 20, 2017, the Board of Supervisors adopted the Master Position Allocation Table for FY 2017-2018 Budget, Resolution No. 17-081

Summary of Request:

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

The purpose of this request is to delete three (3) vacant FTE positions and add three (3) subsequent FTE positions within the Agency in preparation of opening the Fort Bragg branch of the County Animal Shelter, and to support the operation of the Care-A-Van Program which serves remote areas of the County.

Staffing cost for two (2) FTE Fort Bragg Animal Shelter positions is estimated at \$79,833 in the current fiscal year, and \$103,783 annually thereafter. It is anticipated that this cost will be offset by Shelter and license fee revenue.

Alternative Action/Motion:

Direct staff to study alternatives

Supplemental Information Available Online at: N/A

Fiscal Impact:

Source of Funding: 2860

Current F/Y Cost: \$64,382

Budgeted in Current F/Y: Yes

Annual Recurring Cost: \$83,696

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

CEO Comments:



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Executed By: Nicole French

Date: **AUGUST 2, 2017**

Note to Department:

Final Status: Adopted

Executed Item Number: Resolution 17-108