



Mendocino County

Legislation Text

File #: 17-0722, **Version:** 1

To: Board of Supervisors

From: Air Quality Management District

Meeting Date: August 15, 2017

Department Contact: Barbara Moed
Department Contact: Donna Roberts

Phone: 463-4354
Phone: 463-4354

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Professional Services Agreement Between the Air Quality Management District and Advanced Database Designs in the Amount of \$55,000 for Enhancements to the District's Database and Approval of the Appropriation and Transfer of Funds from the District's Fund Balance in the Amount of \$55,000 to Budget Unit 0327, Object Code 862189, to Cover Unanticipated Expenses Related to the Enhancements to the Database

Recommended Action/Motion:

Approve Professional Services Agreement with Advanced Database Design in the amount of \$55,000 to provide enhancements to the District's database; approve the appropriation and transfer of funds from the District's fund balance to budget unit 0327, object code 862189, for unanticipated expenses related to enhancements to the District's database; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

May 12, 2009 - Approval of Agreement No. 09-094 with Advanced Database Designs. August 18, 2015 - Approval of Agreement with Advanced Database Designs.

Summary of Request:

In May of 2009, the Air Quality Management District Board approved an agreement with Advanced Database Design (ADD) for a web-based database for management of many of the District's programs including Stationary Source Permitting, Burn Permits, Enforcement, and Accounts Receivable. The Board has also approved agreement amendments for importing Assessor's Parcel Data, added Emissions Calculations, improvements to Program Management, added grant programs, augmented multiple forms and views within the database to provide consistency and enhanced the District's ability to retain historical records within the Database.

The current proposed agreement will add enhancements to the Enforcement Program and other portions of the database to improve function and provide greater efficiency. The cost to the District for these enhancements will not exceed \$55,000. The District is also requesting authorization to transfer funds from its Fund Balance to its Professional Services Account (BU-0327-862189) in the amount of \$55,000; thereby increasing the total Professional Services allocation to \$95,000 for fiscal year 2017/18. The existing \$40,000 appropriation for FY 2017-18 is for other services provided to the District.

The District has adequate funds to cover the appropriation request, as shown on Attachment 2-Request for Appropriation, Cancellation or Revision of Funds. The appropriation will have no impact on the County's General Fund.

Alternative Action/Motion:

Do not approve the Professional Services Contract as proposed and do not approve the Air Quality Management District's request for appropriation and transfer of funds.

Supplemental Information Available Online at:

Fiscal Impact:

Source of Funding: District Funds

Current F/Y Cost: \$55,000

Budgeted in Current F/Y: No

Annual Recurring Cost: N/A

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Kenneth Spain, Administrative Analyst II

CEO Review: Yes

CEO Comments:



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Executed By: Nicole French

Date: AUGUST 16, 2017

Note to Department: Agreement - 2 originals to dept (i/i), 1 original to Auditor (h/d), Transfer Form - 1 original to dept (blue copy, i/i), 1 original to Auditor (white copy, h/d)

Final Status: Approved

Executed Item Number: Agreement 17-091