



Mendocino County

Legislation Text

File #: 17-0734, **Version:** 1

To: Board of Supervisors

From: Human Resources

Meeting Date: August 15, 2017

Department Contact: Heidi Dunham

Phone: 234-6600

Department Contact: Juanie Cranmer

Phone: 234-6600

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Adoption of Resolution Authorizing Modifications to the Position Allocation Table as Follows: Sheriff's Office, Budget Unit 2310 - Delete One (1) Full-Time Equivalent (FTE) Sheriff's Technology Specialist and One (1) FTE Department Analyst II; and Add One (1) FTE Network Systems Analyst II and One (1) Senior Department Analyst

Recommended Action/Motion:

Adopt Resolution authorizing modifications to the Position Allocation Table as follows: Sheriff's Office, budget unit 2310 - delete one (1) FTE Sheriff's Technology Specialist and one (1) FTE Department Analyst II; add one (1) FTE Network Systems Analyst II and one (1) Senior Department Analyst; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On June 20, 2017, the Board of Supervisors adopted the Master Position Allocation Table for the FY 2017-2018 Budget, Resolution No. 17-081.

Summary of Request:

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

The Sheriff's Office is seeking to replace a vacant Sheriff's Technology Specialist position with a Network Systems Analyst II classification. As systems have grown in both number and complexity, there is a desire to build enhanced technical expertise within the Sheriff's Office. In addition, the Sheriff's Office is seeking to replace a position currently allocated as a Department Analyst II with a Senior Department Analyst to allow for an advanced level of technical oversight. Any costs associated with these changes will be absorbed within the Office's existing budget allocation.

Alternative Action/Motion:

Direct staff to study alternatives.

Supplemental Information Available Online at: For complete classification specifications, please visit

www.governmentjobs.com/careers/mendocinoca/classspecs.

Fiscal Impact:

Source of Funding: BU 2310

Current F/Y Cost: \$19,639 Increase

Budgeted in Current F/Y: Yes

Annual Recurring Cost: \$23,209
Increase

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

CEO Comments:



FOR COB USE ONLY

Executed By: Nicole French

Date: **AUGUST 17, 2017**

Note to Department:

Final Status: Adopted

Executed Item Number: Resolution 17-117