



Mendocino County

Legislation Text

File #: 18-1287, **Version:** 1

To: Board of Supervisors

From: Planning and Building Services

Meeting Date: January 23, 2018

Department Contact: Adrienne Thompson

Phone: 234-6677

Department Contact: Nash Gonzalez

Phone: 234-6650

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Amendment to BOS Agreement 17-005 with Taylor Code Consulting, Inc., Modifying the Scope of Work to Address the Need for On-going Department Support for a Code Enforcement Division Manager, and Increasing the Amount by \$350,000 for a New Total Amount of \$500,000 for the Term January 1, 2017 through June 30, 2020

Recommended Action/Motion:

Approve the amendment to BOS Agreement 17-005 with Taylor Code Consulting, Inc., modifying the scope of work to address the need for on-going Department support for a Code Enforcement Division Manager, and increasing the amount by \$350,000 for a new total amount of \$500,000 for the term January 1, 2017 through June 30, 2020; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On February 7, 2017 the Board approved BOS Agreement No. 17-005 with Taylor Code Consulting, Inc.

Summary of Request:

Mendocino County Planning and Building Services (PBS) has an approved agreement, with Taylor Code Consulting, Inc. to provide management of the cannabis regulations, assistance with abatement of abandoned vehicles, oversight of contracts related to the code enforcement division and training of staff regarding code enforcement policies and procedures. This is a three year agreement; however due to the recent disaster, more time and funds were spent than anticipated during the first year of this contract. PBS estimates that an additional \$350,000 will be needed to complete the term of the contract through June 30, 2020. All other terms and conditions of the contract remain in full force. Funding will be partially provided through Nuisance Abatement funds as well as violation and penalty fees related to building permits and planning project applications collected from code enforcement action.

Alternative Action/Motion:

Do not approve the amendment and provide direction to staff.

Supplemental Information Available Online at: N/A

Fiscal Impact:

Source of Funding: 862189
Current F/Y Cost: \$175,000

Budgeted in Current F/Y: Yes
Annual Recurring Cost: \$175,000

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Steve Dunncliff, Deputy CEO

CEO Review: Yes

CEO Comments:



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Executed By: Nadia Tipton

Final Status: **Approved**

Date: January 26, 2018

Executed Item No.: **Agreement** Number: 17-005-A1

Note to Department:

Executed Documents Returned to

Department: Originals 5 Copies

 Hand Delivered 3 Interoffice

Mail Executed Agreement Sent to

Auditor?