



Mendocino County

Legislation Text

File #: 18-1387, **Version:** 1

To: Board of Supervisors

From: Human Resources

Meeting Date: May 22, 2018

Department Contact: Heidi Dunham

Phone: 234-6600

Department Contact: Tim Mitchell

Phone: 234-6600

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Amendment to BOS Agreement Number 16-050 with NEOGOV, in the Amount of \$52,288 for Fiscal Year 2018/2019 Extending the Agreement Expiration Date from June 30, 2018 to July 30, 2019, for Continued Subscription to Online Employment Services Software and Licensing of Insight Enterprise Edition and Perform and Position Control Integration to Include Recruitment, Selection, Applicant Tracking, Report and Analysis, HR Automation Services and Unlimited Customer Support, Position Control Integration and Subscription with Governmentjobs.com for Unlimited Job Posting and Advertisement

Recommended Action/Motion:

Approve Amendment to BOS Agreement Number 16-050 with NEOGOV, in the amount of \$52,288 for fiscal year 2018/2019 extending the Agreement expiration date from June 30, 2018 to July 30, 2019, for continued subscription to online employment services software and licensing of Insight Enterprise Edition and Perform and Position Control Integration to include recruitment, selection, applicant tracking, report and analysis, HR automation services and unlimited customer support, position control integration and subscription with Governmentjobs.com for unlimited job posting and advertisement, and authorize the Human Resources Director to sign any future amendments that do not exceed a 10% increase over 2018/2019 rates; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On May 12, 2016, the Board approved Agreement Number 16-050 with NEOGOV.

Summary of Request:

A primary duty of the County's Human Resources department is to recruit, manage, develop and retain a qualified work force. Candidates must go through an application and screening process that verifies they meet minimum qualifications of the position they have applied for. Human Resources is tasked with screening the nearly three thousand applications received annually for open positions.

The software services provided to Human Resources through NEOGOV over the last two years have proven to be advantageous to the recruitment process by increasing work flow and decreasing staff time previously dedicated to manual screening of applicant qualifications. The department is satisfied with the current services and requests to extend the Agreement for an additional year.

Alternative Action/Motion:

Return to human resources with further direction.

Supplemental Information Available Online at: N/A

Fiscal Impact:

Source of Funding: HR 1320

Current F/Y Cost: \$47,081

Budgeted in Current F/Y: Yes

Annual Recurring Cost: \$52,288

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: [Yes](#)

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: [Yes](#)

CEO Comments:



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Executed By: Meribeth Dermond

Date: May 23, 2018

Note to Department: Listed as Agreement

No. 16-050 on the Agenda Summary

Corrected to Agreement No. 16-053

Executed Documents Returned to

Department: Originals 2 Hand Delivered

yes Executed Agreement Sent to Auditor?

yes

Final Status: Approved

Executed Item No.: Agreement Number: 16-053-A1