



Mendocino County

Legislation Text

File #: 18-1441, **Version:** 1

To: Board of Supervisors

From: Human Resources

Meeting Date: March 27, 2018

Department Contact: Heidi Dunham

Phone: 234-6600

Department Contact: Juanie Cranmer

Phone: 234-6600

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Adoption of a Resolution Amending Resolution No. 10-006 Implementing the Terms and Conditions of Employment For Unrepresented Management Employees and Exempt Elected Officials

Recommended Action/Motion:

Adopt Resolution amending Resolution No. 10-006 implementing the terms and conditions of employment for Unrepresented Management employees and exempt Elected Officials; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

Resolution No. 10-006, and as amended by Resolution Nos. 13-109, and 17-128, identifies Unrepresented Management classifications and implements terms and conditions of employment for exempt and unrepresented employees. The Human Resources Director has determined and made final unit determination in accordance with Employer-Employee Relations Resolution (EERR) that the classification of Assistant Chief Probation Officer be removed from Mendocino County Management Association and designated as an Unrepresented Management classification this is consistent with the assistant (second-in-command) classifications in the County's other Criminal Justice/Law Enforcement departments.

NOTE: This agenda and accompanying resolution is to be adopted prior to, or in association with, BOS Adoption of Resolution amending Salary Grade and Position Allocation Table associated with the classification of Assistant Chief Probation Officer as an unrepresented management classification.

Summary of Request:

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

Resolution No. 10-006, and as amended by Resolution Nos. 13-109, and 17-128, identifies Unrepresented Management classifications and implements terms and conditions of employment for unrepresented employees. The Human Resources Director has determined and made final unit determination in accordance with Employer-Employee Relations Resolution (EERR) that the classification of Assistant Chief Probation Officer be removed from Mendocino County Management Association and designated as an exempt and Unrepresented Management classification this is consistent with the assistant (second-in-command) classifications in the County's other Criminal Justice/Law Enforcement departments.

NOTE: This agenda and accompanying resolution is to be adopted prior to, or in association with, BOS Adoption of Resolution amending Salary Grade and Position Allocation Table associated with the classification of Assistant Chief Probation Officer as an exempt and unrepresented management classification.

Alternative Action/Motion:

Direct staff to study alternatives.

Supplemental Information Available Online at:

Fiscal Impact:

Source of Funding: N/A

Current F/Y Cost: No Change

Budgeted in Current F/Y: Yes

Annual Recurring Cost: No Change

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

CEO Comments:

FOR COB USE ONLY

Executed By: Karla Van Hagen

Final Status: **Adopted**

Date: March 28, 2018

Executed Item No.: **Resolution** Number: 18-048

