



Mendocino County

Legislation Text

File #: 18-1731, Version: 1

To: Board of Supervisors

From: Probation

Meeting Date: June 19, 2018

Department Contact: Izen Locatelli

Phone: 234-6911

Department Contact: Cathy White

Phone: 234-6913

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Agreement with Justice Benefits Inc. ("JBI") in the Amount of \$132,000 (Maximum of \$33,000 Per Year) for the Period of July 1, 2018 through June 30, 2022, to Provide Title IV-E Claiming Services

Recommended Action/Motion:

Approve agreement with Justice Benefits Inc. ("JBI") in the amount of \$132,000 (maximum of \$33,000 per year) for the period of July 1, 2018 through June 30, 2022, to provide Title IV-E Claiming Services; authorize the Chief Probation Officer to sign any future amendments to the Agreement that do not increase the maximum amount; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

BOS Agreement #14-055 approved July 22, 2014. Three annual amendments to BOS Agreement #14-055 to extend the termination date by one-year for each amendment and to increase the total agreement amount were approved on May 5, 2015; May 26, 2016; and April 26, 2017.

Summary of Request:

To ensure compliance with federal and state Title IV-E guidelines, the Probation Department has selected JBI to assist the County with accurate Title IV-E documentation, record retention, quarterly IV-E Administrative Claim compilation, training and web-based time studying. JBI specializes in federal revenue maximization for state and local entities. JBI successfully files Title IV-E administrative claims for Juvenile Probation Departments in seven (7) states and over 100 counties more than 20 of which are in California. They provide a California DSS approved, case specific, proprietary web-based random moment time study (RMS). The RMS documents probation officers time, provides detailed reports each quarter and generates the needed candidacy list for the county. JBI also provides all federal and state compliant trainings on-site, webinars, accurate claim compilation, county-assigned analyst, routine audits to ensure IV-E guideline compliance, and audit support. JBI has Administration for Children and Families (ACF) audit experience and is a Probation Partner of the Chief Probation Officers of California (CPOC). JBI has a proven record of their services successfully passing audits for time study methods and claiming.

Alternative Action/Motion:

Return for additional options or information

Supplemental Information Available Online at: N/A

Fiscal Impact:

Source of Funding: General Fund

Current F/Y Cost: \$33,000

Budgeted in Current F/Y: Yes

Annual Recurring Cost: \$33,000

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

CEO Comments:



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Executed By: Meribeth Dermond

Final Status: Approved

Date: June 20, 2018

Executed Item No.: Agreement Number: 18-098

Note to Department:

Executed Documents Returned to
Department: Originals 2 Hand Delivered
yes Executed Agreement Sent to Auditor?
yes