



Mendocino County

Legislation Text

File #: 18-1861, **Version:** 1

To: Board of Supervisors

From: Library

Meeting Date: July 24, 2018

Department Contact: Karen Horner

Phone: 671-6014

Department Contact: Barb Chapman

Phone: 234-2871

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Authorization for the Executive Office/Facilities and Fleet Division to Establish Three New Capital Improvement Projects for the Ukiah Library: 1) a New Circulation Desk Project Estimated at \$67,178; 2) an Interior Painting Project Estimated at \$56,248; and, 3) a Community Room and Fire Alarm Project Estimated at \$134,248; and Approval of Corresponding Appropriation Transfer of Funds from Library Budget Unit 6110, Org Code LB, Account String 865802 to Capital Improvements Budget Unit 1710, Org Code CI, Account String 827802 in the Amount of \$257,638

Recommended Action/Motion:

Authorize the Executive Office/Facilities and Fleet Division to establish three new Capital Improvement Projects for the Ukiah Library: 1) a new circulation desk project estimated at \$67,178; 2) an interior painting project estimated at \$56,248; and, 3) a community room and fire alarm project estimated at \$134,248; and approve corresponding appropriation transfer of funds from Library budget unit 6110, org code LB, account string 865802 to Capital Improvements budget unit 1710, org code CI, account string 827802 in the amount of \$257,638.

Previous Board/Board Committee Actions: The Board of Supervisors approves capital projects during the Budget process and/or on meeting agendas as public project needs occur. Recent Library related facility modifications include ADA compliant doors at the Willits and Fort Bragg Libraries in 2014.

Summary of Request:

The three new Capital Improvement projects for the Ukiah Library include replacing the circulation desk, painting the interior of the library, and the community room and fire alarm project.

The current circulation desk at the Ukiah Library is necessary in order to address safety concerns. The new circulation desk is planned for the opposite side of the library with the workstations facing the entrance.

The interior walls of the public area of the Ukiah Library are outdated and in need of cosmetic improvements. This project is supported by the patrons and Friends of the Library. Additionally, the Library will be re-carpeted this fiscal year; these projects will be coordinated simultaneously in order to be more efficient.

The Ukiah Library is the only branch without a meeting room for library programs or community meetings.

This project was budgeted last year, but not completed.

Alternative Action/Motion:

Do not approve and refer back to Staff.

Supplemental Information Available Online at: N/A

Fiscal Impact:

Source of Funding: Library Fund

Current F/Y Cost: \$257,638

Budgeted in Current F/Y: No

Annual Recurring Cost: N/A

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: N/A

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

CEO Comments:



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Executed By: Meribeth Dermond

Final Status: Approved

Date: JULY 24, 2018