



# Mendocino County

## Legislation Text

---

**File #:** 18-1926, **Version:** 1

---

**To:** Board of Supervisors

**From:** Planning and Building Services

**Meeting Date:** July 24, 2018

**Department Contact:** Adrienne Thompson

**Phone:** 234-6650

**Department Contact:** Nash Gonzalez

**Phone:** 234-6650

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Retroactive Agreement with LACO Associates in the Amount of \$300,000, Effective June 1, 2018, Through June 30, 2020, to Provide Funding for On Call Planning Services Specifically Related to Cannabis as Well as Future Services to Prepare a Local Coastal Program Amendment to Address Cannabis in the Coastal Zone

**Recommended Action/Motion:**

Approve retroactive Agreement with LACO Associates in the amount of \$300,000, effective June 1, 2018, through June 30, 2020, to provide funding for on call Planning Services specifically related cannabis as well as future services to prepare a Local Coastal Program Amendment to address cannabis in the Coastal Zone; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

On July 19, 2016, the Board approved Agreement No. BOS 16-060.

**Summary of Request:**

In April 2016 Planning and Building Services conducted a Request for Proposal (RFP) process to identify a consultant to provide on-call planning services. Five (5) proposals were received from very qualified firms. Each proposal was evaluated and graded to determine which vendor would provide the most professional, responsive and cost effective services. The proposal review committee selected LACO Associates. The original agreement, BOS 16-060, with LACO was for a 2 year period and the requested services include on-call planning services, such as current planning review and processing and advanced planning plan development and implementation; review and preparation of project environmental reviews; and specialized services such as Transportation, Air Quality, Noise, Biology, Visual Resources, Energy and Historic Preservation/Cultural Resource studies. However, since the Redwood Complex Fire Disaster in October 2017, LACO has provided additional support to the County in preparation of grant applications for Hazard Mitigation, funding research into support for the Redwood Valley Water District, attendance of meetings related to grant application submittal for Community Development Block Grant Disaster Recovery (CDBG-DR), etc. and all funding in BOS agreement 16-060 was expended. This agreement must be retroactively approved to pay the outstanding invoice for the month of June, 2018 (previous fiscal year 17/18) and authorize continued services from LACO regarding Cannabis.

**Alternative Action/Motion:**

Provide direction to staff.

**Supplemental Information Available Online at:** N/A

**Fiscal Impact:**

**Source of Funding:** 862189

**Current F/Y Cost:** \$160,000

**Budgeted in Current F/Y:** Yes

**Annual Recurring Cost:** \$140,000

**Supervisory District:** All

**Vote Requirement:** Majority

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

---

**CEO Liaison:** Janelle Rau, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**



**FOR COB USE ONLY**

---

Executed By: Meribeth Dermond

Final Status: Approved

Date: **JULY 25, 2018**

Executed Item Number: Agreement Item Number: 18-116

**Note to Department** Motion included change to recommended action; Approve retroactive Agreement with LACO Associates in the amount of \$300,000, effective June 1, 2018, through June 30, 2020, to provide funding for on call Services related to cannabis as well as future services to prepare a Local Coastal Program Amendment to address cannabis in the Coastal Zone; and authorize Chair to sign same. Number of Original Agreements Returned to Dept: Three Original Agreement Delivered to Auditor? Yes