



Mendocino County

Legislation Text

File #: 18-2274, **Version:** 1

To: Board of Supervisors

From: Executive Office

Meeting Date: November 13, 2018

Department Contact: Carmel J. Angelo

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Department Contact: Darcie Antle

Phone: 463-4441

Item Type: Regular Agenda

Time Allocated for Item: 15 Mins

Agenda Title:

Discussion and Possible Action Regarding Informational Presentation of CobbleStone Contract Management Software

(Sponsor: Executive Office)

Recommended Action/Motion:

Accept informational presentation of CobbleStone Contract Management Software and provide direction as appropriate.

Previous Board/Board Committee Actions:

On September 12, 2017, the Board of Supervisors approved Agreement 17-100 with Cobblestone Systems for contract management software services and maintenance for fiscal year 2017-2018 through fiscal year 2021-22. On February 6, 2018, an Amendment to Agreement 17-1000 with Cobblestone Systems was approved to implement concurrent user licenses.

Summary of Request:

CobbleStone Systems is the County's enterprise-wide contract administration and management system, providing enhanced functionality to better track contracts, draft contracts, customize report design, e-mail alerts, set calendar reminders, contract and process security, document management, workflow, financials, cost control, searching, performance tracking, web platform, web calendaring, and electronic signature capabilities.

Staff will be presenting an update of the County's progress towards implementing this enterprise wide contract system and will highlight key benefits and efficiencies of the CobbleStone Contract Management Software. This update will also include a status on the current County department training timeline, as well as the phased approach to go live.

Alternative Action/Motion:

Do not accept presentation.

Supplemental Information Available Online at: N/A

Fiscal Impact:

Source of Funding: N/A

Current F/Y Cost: N/A

Budgeted in Current F/Y: N/A

Annual Recurring Cost: N/A

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: N/A

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

CEO Comments:



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Executed By: **Meribeth Dermond**

Final Status: Approved

Date: **NOVEMBER 15, 2018**