



# Mendocino County

## Legislation Text

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File #: 19-0548, Version: 1

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**To: Board of Supervisors**

**From:** Executive Office and Cultural Services Agency

**Meeting Date:** June 18, 2019

**Department Contact:** Janelle Rau

**Phone:** 463-4441

**Department Contact:** Megan Dukett

**Phone:** 972-6458

**Item Type:** Regular Agenda

**Time Allocated for Item:** 30 min

**Agenda Title:**

Discussion and Possible Action Including Approval of Standard Services Agreement with Blue Point Planning in the Amount of \$85,000 for Mendocino County Parks Needs Assessment - Phase I, Effective When Agreement Becomes Fully Executed Through June 30, 2020  
(Sponsors: Executive Office and Cultural Services Agency)

**Recommended Action/Motion:**

Approve Standard Services Agreement with Blue Point Planning in the amount of \$85,000 for Mendocino County Parks Needs Assessment - Phase I, effective when Agreement becomes fully executed through June 30, 2020; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

None.

**Summary of Request:**

In January 2019, an RFP was issued for a Parks Needs Assessment, and after going through the competitive process, Blue Point Planning was selected. Phase I of the Needs Assessment includes the following scope of work: an inventory and conditions report of all County parks facilities and amenities; a community survey identifying visitor needs and uses; and a comprehensive Needs Assessment Report which incorporates the findings of the conditions assessment and community survey analyzing the gaps and needs for County park improvements and additional and overall enhancements.

The Parks Needs Assessment will help the County and the Cultural Services Agency staff review both the physical needs of the parks infrastructure, as well as assess community needs and use. Completing this Phase I of the needs assessment will help the County work towards identifying park improvements and creating a planned funding and implementation strategy.

Upon completion of Phase I, the Board of Supervisors will receive a presentation outlining the results. In addition, the Board will be presented with the timing and cost associated with initiating Phase II of the assessment. Phase II of the parks assessment includes: prioritizing recommendations for park improvements, identifying funding needs/funding strategies and a Parks Capital Improvements Plan. The scope of work, assessment schedule and cost estimates for Phase I and II are attached for Board to review.

**Alternative Action/Motion:**

Do not approve and provide alternate direction to the departments

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** BG 862189

**current f/y cost:** \$85,000

**annual recurring cost:** N/A

**budgeted in current f/y:** Yes

**if no, please describe:**

**revenue agreement:** N/A

**budget clarification:**

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Executive Office

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

Executed By: Lindsey Dunham, Deputy Clerk I

Date: June 21, 2019

**Note to Department** Number of Original Agreements  
Returned to Dept: None Original Agreement Delivered to  
Auditor? Yes

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Final Status:**Approved**

Executed Item Number: **Agreement** Number:  
19-167

