



Mendocino County

Legislation Text

File #: 19-0705, Version: 1

To: Board of Supervisors

From: Executive Office

Meeting Date: August 6, 2019

Department Contact: Steve Dunncliff

Phone: 463-4441

Department Contact: Doug Anderson

Phone: 234-6054

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Authorization for the Facilities and Fleet Division Manager to Establish Capital Improvement Projects in the Amount of \$35,000 for the Emergency Replacement of a Failed HVAC Unit Serving the Mendocino County Museum's Classrooms and for the Installation of a Fiber Optic Connection between the Fort Bragg Justice Center and the Avila Center, in the Amount of \$35,000

Recommended Action/Motion:

Authorize the Facilities and Fleet Division Manager to establish Capital Improvement projects in the amount of \$35,000 for the emergency replacement of a failed HVAC unit serving the Mendocino County Museum's classrooms, and for the installation of a fiber optic connection between the Fort Bragg Justice Center and the Avila Center, in the amount of \$35,000.

Previous Board/Board Committee Actions:

Approval of the 2019-2020 Capital Improvement Budget including allocation of \$100,000 for Unanticipated Capital Projects and \$65,000 for HVAC System Upgrades and Replacement

Summary of Request:

The HVAC unit serving the Mendocino College Classroom at the County Museum is past its recommended life of service and has stopped working properly. Evaluation of the unit has been completed, and replacement is warranted. Replacement of this unit is deemed to be an emergency, as the room is leased to Mendocino College, and classroom activity will resume in August. The IT Master Plan has included the extension of fiber optic network cable to the Avila Center which currently operates solely on a wireless connection to the microwave network. It is important to complete the underground portion of this cabling at this time, while a new back-up generator is being installed at the site. Completion of the underground portions of this project will avoid conflicts that would otherwise occur with trenching through the extensive underground utilities.

Annual budgeting for the Capital Improvement Fund includes allocations for maintenance and upkeep projects that are not known when the budget is created. In the current fiscal year, these have been divided into general categories for greater clarity; the categories and their current budget projections are:

Project Title	2018-19 Adj. Budget	Remaining Budget
Unanticipated Capital Projects	\$100,000	\$100,000

Painting and Exterior Maintenance	\$35,000	\$35,000
County-Wide Tree Removal Program	\$20,000	\$20,000
Roof Repairs	\$50,000	\$50,000
ADA Improvements	\$5,000	\$ 5,000
HVAC Systems Upgrades and Replacement	\$65,000	\$65,000

Individual projects are created as the need arises, and budgeted from these allocations based on estimates from the Facilities and Fleet Division. Facilities and Fleet will allocate funding for this project from the HVAC Systems Upgrades and Replacement line; this will reduce the remaining budget for this line to \$30,000. Facilities and Fleet will budget for the Avila Center Fiber Optic Connection projects from the Unanticipated Capital Projects line, however, the project costs will be reimbursed by the Health & Human Services Agency.

Alternative Action/Motion:

Provide direction to staff

Supervisory District: District 3 District 4

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: BU 1710

current f/y cost: \$70,000

annual recurring cost: None

budgeted in current f/y: Yes

if no, please describe:

revenue agreement: No

budget clarification: Adopted budget included \$65,000 in BU 1710 for HVAC Upgrades and Replacement; \$30,000 will remain in this allocation. The budget also included \$100,000 for Unanticipated Capital Projects; the \$35,000 allocated to the fiber optic project will be reimbursed by HHSA.

Agreement/Resolution/Ordinance Approved by County Counsel: N/A

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

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Executed By: Lindsey Dunham, Deputy Clerk I

Date: August 7, 2019

Final Status:**Approved**

