



Mendocino County

Legislation Text

File #: 17-0749, Version: 1

To: Board of Supervisors

From: Planning and Building Services

Meeting Date: August 15, 2017

Department Contact: Adrienne Thompson

Phone: 234-6677

Department Contact: Nash Gonzalez

Phone: 234-6650

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Agreement with Don Folsom for Plan Review, Inspection, and Professional Training Services in an Amount Not to Exceed \$150,000 for a Period of Three Years, Ending June 30, 2020

Recommended Action/Motion:

Approve Agreement with Don Folsom for plan review, inspection, and professional training services in an amount not to exceed \$150,000 for a period of three years, ending June 30, 2020; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

None.

Summary of Request:

After completion of a formal Request for Proposal (RFP) in May of 2016, Planning and Building Services (PBS) received 4 responsive submittals. After review by the Interim Director and Administrative Services Manager, the proposal from Don Folsom was found to be the most comprehensive response. Mr. Folsom is a local vendor that is familiar with the County, is a Certified Access Specialist (CASP) and provides over 26 years of experience. He is familiar with the County permit tracking software, is combination certified for commercial and residential inspections, and is a certified Plans Examiner. PBS also has a history of working with this vendor, who is a reliable source for services and information.

Alternative Action/Motion:

Provide direction to staff.

Supplemental Information Available Online at: N/A

Fiscal Impact:

Source of Funding: N/A

Budgeted in Current F/Y: Yes

Current F/Y Cost: N/A

Annual Recurring Cost: N/A

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Kenneth Spain, Administrative Analyst II

CEO Review: Yes

CEO Comments:



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Executed By: Nicole French

Date: **AUGUST 18, 2017**

Note to Department: 2 originals to dept (i/i), 1
original to Auditor (i/i)

Final Status: Approved

Executed Item Number: Agreement 17-090