



Mendocino County

Legislation Text

File #: 19-0426, **Version:** 1

To: Board of Supervisors

From: Planning and Building Services

Meeting Date: June 11, 2019

Department Contact: Adrienne Thompson

Phone: 234-6650

Department Contact: Brent Schultz

Phone: 234-6650

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Agreement with Placeworks in the Amount of \$85,000 to Complete the Update to the County's Housing Element for the Period of 2019-27, Effective When Agreement Becomes Fully Executed through December 31, 2020

Recommended Action/Motion:

Approve Agreement with Placeworks in the amount of \$85,000 to complete the update to the County's Housing Element for the period of 2019-27, effective when Agreement becomes fully executed through December 31, 2020; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

The Housing Element was first adopted by the Board of Supervisors on September 24, 1981. It was subsequently updated on April 26, 1993, January 27, 2004, December 14, 2004, March 23, 2010 and August 4, 2015.

Summary of Request:

Planning and Building Services released a Request for Proposal (RFP) in February 2019, which received several inquiries, but only one complete responsive submittal. Placeworks, a consultant that specializes in Housing Element documents and recently completed an update for the City of Willits, was selected as the contractor from the RFP. PBS hopes to fast-track this Housing Element update and complete the necessary edits by June 2020. This update will address changes in State Law, as well as review potential barriers to creating housing in the County.

Alternative Action/Motion:

Provide direction to staff.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: 862189

current f/y cost: FY 18/19 \$7,085.00

annual recurring cost: FY 19/20 \$77,915.00

budgeted in current f/y: Yes

if no, please describe:

revenue agreement: No

budget clarification: Update will be completed prior to end of fiscal year 19/20.

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Steve Dunncliff, Deputy CEO

CEO Review: Yes

CEO Comments:

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Executed By: Lindsey Dunham, Deputy Clerk I

Date: June 12, 2019

Note to Department Number of Original Agreements
Returned to Dept: None Original Agreement Delivered to
Auditor? Yes

Final Status:**Approved**

Executed Item Number: **Agreement** Number:
19-143

