



Mendocino County

Legislation Text

File #: 19-0557, Version: 1

To: Board of Supervisors

From: Executive Office

Meeting Date: June 18, 2019

Department Contact: Janelle Rau
Department Contact: Cody Snider

Phone: 463-4441
Phone: 234-6000

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Authorization to Purchase a 4x4 Utility Vehicle for Information Services Division/Communication Services in the Amount of \$45,000 and Addition of the Vehicle to the County's Fixed Asset List

Recommended Action/Motion:

Authorize purchase of a 4x4 utility vehicle for Information Services Division/Communications Services in the amount of \$45,000 and addition of vehicle to the County's fixed asset list.

Previous Board/Board Committee Actions:

None.

Summary of Request:

In March 2019 the Board adopted new positions allocated to budget unit 1960 which included a Communications Technician. Communications staff is responsible for the upkeep, maintenance and administration of the County's 16 Public Safety microwave communications system towers over a large geographic area, including all Public Safety (Emergency Medical Services, County Fire, Ukiah Police Department, Sheriff's Office and Department of Transportation) radio repeaters and radio communications equipment. Additionally, the Information Services Division is responsible for the implementation of the IT Master Plan, which includes projects and services throughout the County, much of which serve public safety services. As such, there is greater need to have equipped vehicles that contain the necessary tools, parts, and equipment to readily perform services related to the County's Public Safety microwave communications system and county-wide IT services. The Executive Office is requesting a utility vehicle be added to the County's fixed asset list and to finalize the purchase. The funding is currently allocated in Budget Unit 1960; this request is to authorize the acquisition of the fixed asset.

Alternative Action/Motion:

Do not authorize addition and provide direction to staff.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: IS-864370

current f/y cost: \$45,000

annual recurring cost: N/A

budgeted in current f/y: Yes

if no, please describe:

revenue agreement: N/A

budget clarification: Funding already included in budget; this action is to authorize the purchase of the fixed asset.

Agreement/Resolution/Ordinance Approved by County Counsel: N/A

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

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Executed By: Lindsey Dunham, Deputy Clerk I

Date: June 19, 2019

Final Status: **Approved**

