



# Mendocino County

## Legislation Text

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**File #:** 18-2309, **Version:** 1

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**To:** Board of Supervisors

**From:** Executive Office

**Meeting Date:** December 4, 2018

**Department Contact:** Carmel J. Angelo

**Phone:** 463-4441

**Department Contact:** Darcie Antle

**Phone:** 463-4441

**Item Type:** Noticed Public Hearing

**Time Allocated for Item:** 1 hour

**Agenda Title:**

Noticed Public Hearing - Discussion and Possible Adoption of Resolution Amending the Master Fee Schedule Effective March 4, 2019 for the Cultural Services Agency, Environmental Health, Juvenile Hall and Adult Probation

(Sponsor: Executive Office)

**Recommended Action/Motion:**

Adopt Resolution amending the Master Fee Schedule effective March 4, 2019 for the Cultural Services Agency, Environmental Health, Juvenile Hall and Adult Probation; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

In accordance with County Policy No. 47 the Master Fee Schedule (Exhibit X), can be modified or changed with an amended Resolution to the original Resolution, on an annual basis, or on or before April 1 of each year, to correspond with the annual budget process. The last amendment to the Master Fee Schedule was adopted on August 7, 2018 by Resolution 18-122 and took effect November 7, 2018.

**Summary of Request:**

Pursuant to County Policy No. 47, consideration and possible approval of revised fee schedule incorporating modified and new fees is being requested for the Cultural Services Agency, Environmental Health, Juvenile Hall and Adult Probation. The Executive Office has prepared a memorandum to the Board of Supervisors regarding Proposed Changes to the County Master Fee Schedule. Additionally, Departmental representatives will be in attendance to present the requested fee modifications and respond to Board inquiry.

The Executive Office proposes to streamline the existing fee schedule relating to the departments listed above as described in the Attachments 1-11 described below:

Attachment #1 - Resolution for adoption

Attachment #2 -Exhibit X, County of Mendocino Master Fee Schedule adopted by Resolution 18-122 and effective as of November 7, 2018

Attachment #3 - Resolution 18-122 that last modified Exhibit X - Master Fee Schedule

Attachment #4 - Letter from the Auditor approving the fee changes and justifications to ensure they do not exceed cost recovery of the services provided

Attachment #5 - Listing of the proposed modifications to the Master Fee Schedule separated by Departments

Attachments #6-11 - Cultural Services Agency, Environmental Health and Probation Fee Calculation worksheets

**Alternative Action/Motion:**

Do not approve the proposed fee schedule changes; or request departments to provide additional information prior to taking action.

**Supplemental Information Available Online at:** N/A

**Fiscal Impact:**

**Source of Funding:** Revenue - Fees for Service

**Budgeted in Current F/Y:** No

**Current F/Y Cost:** N/A

**Annual Recurring Cost:** N/A

**Supervisory District:** All

**Vote Requirement:** Majority

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Sarah Dukett, Deputy CEO

**CEO Review:** Yes

**Comments:**



**FOR COB USE ONLY**

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Executed By: Meribeth Dermond

Final Status: Adopted

Date: **DECEMBER 5, 2018**

Executed Item Number: Resolution    Item Number: 18-190