



# Mendocino County

## Legislation Text

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File #: 22-0816, Version: 1

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**To: Board of Supervisors**

**From:** General Services

**Meeting Date:** June 8, 2022

**Department Contact:** Janelle Rau

**Phone:** 234-6037

**Department Contact:** Doug Anderson

**Phone:** 234-6054

**Item Type:** Regular Agenda

**Time Allocated for Item:** 15 mins.

**Agenda Title:**

Discussion and Possible Action Including Authorization for the Facilities and Fleet Division Manager to Establish a Capital Improvement Project to Complete Fort Bragg Justice Center HVAC Replacement, 700 South Franklin Street, Fort Bragg, in the Amount of \$400,000 with \$350,000 to be Allocated From the General Reserves; Authorization for the Facilities and Fleet Division Manager to Act as Project Manager to Enter Contracts and Approve Change Orders for the Projects, Pursuant to Public Contract Code Section 20142; and Approval of Corresponding Appropriation Transfer of Funds from Fund 1100, Org Code ND, Account String 770017 to Fund 1201, Org Code CI, Account String 864360  
(Sponsor: General Services Agency)

**Recommended Action/Motion:**

Authorize the Facilities and Fleet Division Manager to establish a Capital Improvement project to complete Fort Bragg Justice Center HVAC replacement, 700 South Franklin Street, Fort Bragg, in the amount of \$400,000 with \$350,000 to be allocated from the General Reserves; authorize the Facilities and Fleet Division Manager to act as project manager to enter contracts and approve change orders for the project, pursuant to Public Contract Code section 20142; approve corresponding appropriation transfer of funds from Fund 1100, Org Code ND, Account String 770017 to Fund 1201, Org Code CI, Account String 864360; and authorize Chair to sign same

**Previous Board/Board Committee Actions:**

On November 16, 2021, the General Services Agency submitted an adjustment request for specific critical funding priorities during the Fiscal Year (FY) 2021-22 First Quarter Budget Report. One of the priority projects submitted for consideration was the Fort Bragg Justice Center HVAC Replacement. Of the \$400,000 recommended to the Board of Supervisors by the Executive Office, only \$50,000 was obligated to the project at the time. On May 17, 2022, the Board adopted a resolution declaring Mendocino County's intent to use proceeds of indebtedness to reimburse itself for expenditures related to the Fort Bragg Justice Center HVAC replacement.

**Summary of Request:**

During FY 2021-22 First Quarter Budget Report, this Board approved staff recommendation providing the initial \$50,000 in project funding to begin design for the Fort Bragg Justice Center HVAC System replacement project. At that meeting, staff was directed to seek outside financing for the remaining estimated \$350,000 for

this project along with financing for several other projects. In order for Facilities staff to proceed with these projects in a timely manner, they adopted the above-mentioned resolution which authorized use of general reserve until finance was complete at which time the financing proceeds would replace general reserves.

**Alternative Action/Motion:**

Provide alternate direction to staff.

**Does This Item Support the General Plan?** Yes

**Supervisory District:** District 4

**vote requirement:** 4/5ths

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** Fund 1100

**current f/y cost:** \$350,000

**annual recurring cost:** None

**budget clarification:** The Board intends to use proceeds of indebtedness to reimburse itself for expenditure related to the Fort Bragg Justice Center HVAC replacement. Costs associated with the project will initially be covered by General Reserves, and General Reserves will be reimbursed at time of bond issuance.

**budgeted in current f/y:** No

**if no, please describe:** Exceeds prior funding.

**revenue agreement:** No

**Agreement/Resolution/Ordinance Approved by County Counsel:** N/A

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**CEO Liaison:** Executive Office

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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Executed By: Atlas Pearson, Deputy Clerk II

Date: June 14, 2022

Final Status: **Approved with Modification**

