



**Mendocino County**  
**Department of Social Services**  
*Healthy People, Healthy Communities*  
**DeNeese Parker, Director**  
**Stephen White, Assistant Director**



## Memorandum

<b>Date:</b>	January 5, 2026
<b>To:</b>	Board of Supervisors
<b>From:</b>	DeNeese Parker, Director of Social Services
<b>Subject:</b>	Request to Hire

The Department of Social Services was not subject to the Countywide 6 percent reduction, as the Department does not receive County General Fund support, with the exception of Veterans Services and the Public Administrator/Public Guardian programs, which are not realigned and therefore require General Fund support.

As County General Fund contributions have been eliminated, the Department's utilization of realignment funding has shifted to meet the In-Home Supportive Services (IHSS) Maintenance of Effort (MOE) requirements. To ensure no County General Fund impact, the Department has absorbed budget reductions that exceed the equivalent of a 6 percent decrease.

While this shift has significantly reduced available resources for Family and Children's Services (FCS) and Adult and Aging Services (AAS), the two positions today will help ensure essential services continue to be provided while having no impact on the general fund. Today, the Department is requesting approval for one (1) full-time position and one (1) extra-help position. These positions will be funded without the use of County General Fund or realignment resources.

The average total cost, including salary and benefits, for a full-time Community Health Service Specialist I ranges from \$74,080.20 to \$90,026.56. The average total cost for an extra-help Community Health Service Specialist I ranges from \$58,827.60 to \$71,491.68.