

Clean CA Program Community Cleanup and Employment Pathway (CCEP) Grant Proposal

I. PROJECT DESCRIPTION

CALTRANS DISTRICT	PROJECT TITLE	AGENCY NAME	AGENCY CONTACT NAME	PHONE NUMBER	EMAIL ADDRESS
			Agency Contact Name (Secondary)	Phone Number (Secondary)	Email Address (Secondary)

1.2 PROJECT DESCRIPTION

Instructions: Describe the proposed project, including key activities and outcomes.

Indicate if the project includes (300-500 words):

- Community-led litter cleanup activities
- Employment or workforce training opportunities
- Local partnerships with local organizations, nonprofits, or public agencies
- Cleanup of public rights-of-way or public spaces

1.3 PURPOSE AND NEED

Instructions: Explain the problem the project is addressing and why the project is needed in the community. Describe the local conditions (e.g., litter, illegal dumping, blight, unemployment, etc.) and how this project supports community revitalization and workforce development (300-500 words).

1.4 MAP (Attachment A)

Instructions: Include any relevant project location maps, and associated data maps.

1.5 COST – Suggested Amount: \$50,000 to \$200,000

Instructions: Provide a detailed cost estimate for each activity below and submit with Attachment E.

Activity	Estimated Cost	Would applicant accept partial funding for this activity?
Planning / Outreach	\$ X	☐ Yes ☐ No
Project Implementation – Employment (based on historic number of litter crews/staff)	\$ X	☐ Yes ☐ No
Project Implementation – Cleanup (based on historic quantities of litter collection)	\$ X	☐ Yes ☐ No
Matching Funds – In-Kind Contribution	\$ X	☐ Yes ☐ No
Other (Specify)	\$ X	☐ Yes ☐ No
TOTAL	\$ X	☐ Yes ☐ No

1.6 SCHEDULE

Note: Project implementation should be completed by April 1, 2027 and final reports/close-out completed by October 31, 2027.

Milestone	Start Date	End Date
Planning & Community Engagement Begins		
Hiring/Training Program Launch		
Cleanup Activities Begin		
Project Completion (By April 1, 2027)		
Project Close-out (By October 31, 2027)		

1.7 KNOWN CONCERNS OR RISKS

Known environmental concerns or risks

- ☐ No
☐ Yes

Known right-of-way concerns or risks

- ☐ No
☐ Yes

Instructions:

Please list any other known risks that could impact this project from being delivered on schedule, budget and scope (300-500 words).

2 EVALUATION CRITERIA ALIGNMENT

2.1 EVALUATION CRITERIA ALIGNMENT

Instructions:

Describe how the project addresses the following goals (include narrative under each section, 500-700 words):

- **Litter Abatement:**
(Describe the type, scale, and location of cleanup efforts.)
- **Job Creation & Employment Pathways:**
(Explain how the project provides direct employment, workforce training, and/or career pathway support for underemployed or underserved individuals.)
- **Community Engagement & Partnership:**
(Describe how local community groups, nonprofits, and/or workforce boards are engaged in project design or implementation.)
- **Sustainability:**
(Describe any strategies for sustaining outcomes beyond the grant term—e.g., partnerships, continued employment, long-term maintenance plans.)

3 COMMUNITY ENGAGEMENT

3.1 COMMUNITY ENGAGEMENT INFLUENCE

Instructions (300-500 words):

- Identify how community input shaped the proposal.
- Describe planned engagement during implementation.
- Attach Public Engagement Plan (Attachment B).

4 UNDERSERVED or HISTORICALLY EXCLUDED COMMUNITIES

4.1 ANALYSIS

Is the project located in an underserved or historically excluded community?

- ☐ Yes
☐ No
☐ partially located in an underserved community

What was the basis for determining if any part of project is located in or benefits an historically excluded community: (only check a box if in or partially in an historically excluded community)

- a. ☐ Median Household Income
b. ☐ CalEnviroScreen 4.0
c. ☐ Free or Reduced-Price School Meals
d. ☐ Healthy Places Index
e. ☐ Native American Tribal Lands
f. ☐ Other

4.2 BENEFITS TO UNDERSERVED or HISTORICALLY EXCLUDED COMMUNITY

Instructions: Describe how the project will benefit underserved or historically excluded communities through (300-500 words):

- Job access
- Cleaner, safer streets or public spaces
- Increased civic pride and stewardship
- Connection to public resources and services

5 LETTER OF SUPPORT

5.1 LETTER OF SUPPORT

Instructions: Attach signed letters from Caltrans district (where proposal is located) endorsing the project.

6 ADDITIONAL ATTACHMENTS

6.1 SUPPLEMENTAL MATERIALS

Instructions – Attach any applicable documents as follows:

- **Attachment A:** Project / Data Maps
- **Attachment B:** Public Engagement Plan
- **Attachment C:** Existing Site Photos
- **Attachment D:** Letters of Support
- **Attachment E:** Cost Breakdown & Estimate
 - Break down expenses by category (e.g., staff time, equipment, materials, outreach, etc.)
 - Briefly explain the purpose of each cost to demonstrate alignment with project goals.

Prepared by:

_____	_____
[Agency Representative Name]	Date
[Agency Representative Title]	
[Agency Name]	

Approval Recommended by:

_____	_____
District Clean CA Grant Coordinator	Date

Approved by:

_____	_____
Clean California Program Director	Date

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